

**Pleasant Hill Elementary School
Excuse for Absence**

Teacher

Student ID#

_____ was absent from school on
_____. An explanation from the parent or guardian in each case of absence
is required for admission to school. Please state the reason below:

Reason: _____

Date: _____ Parent/Guardian Signature _____

(A written verification of the absence **must** be received by the school within two (2) days of a student's return to school. As a courtesy you may call our attendance hotline at 512-570-6425.)