Pleasant Hill Elementary School
Excuse for Absence

__________________________________ 
Teacher

__________________________________ 
Student ID#

__________________________________ was absent from school on _________________ . An explanation from the parent or guardian in each case of absence is required for admission to school. Please state the reason below:

Reason: ______________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Date: ________________  Parent/Guardian Signature ________________________________

(A written verification of the absence must be received by the school within two (2) days of a student’s return to school. As a courtesy you may call our attendance hotline at 512-570-6425.)